

Al-Shabaka launched its Palestine Policy Fellow Program in 2015 with the appointment of a fellow in Palestine. It is seeking to establish part-time positions in the United States (Washington, DC and/or New York) as well as in Gaza, Palestine, pending budgetary approval.

Please email applications to contact@al-shabaka.org with your name and the title of the position (policy fellow) in the subject line. Deadline: April 7, 2016. Please also include a cover letter as to your career objectives as well as why you would be interested in working for Al-Shabaka and what you think you could bring to the organization.

Terms of Reference: Al-Shabaka Policy Fellow

Al-Shabaka: The Palestinian Policy Network launched a policy fellow program in January 2015, appointing the first fellow in Palestine. Al-Shabaka plans to appoint fellows in other key locations, including Washington, D.C. and Gaza, Palestine, pending budgetary approval. Policy fellows would, *inter alia*, be responsible for the list of functions below. This list be tailored to each fellow's location and circumstances; expectations and deliverables will be established accordingly to enable fair performance assessment.

- Producing two to three high-quality evidence-based policy briefs over the course of the year. These briefs would be widely disseminated to policy circles different world capitals in both English and Arabic. The fellow would present the findings, conclusions, and recommendations to different forums, including policy-makers, civil society representatives, universities and the media.
- Participating in and coordinating two or three roundtables. These would be organized in collaboration with Al-Shabaka partners as appropriate, and could involve the discussion of themes related to Al-Shabaka areas of focus or the launch of a policy paper. They would bring together academics, experts, and civil society representatives as well as other members of Al-Shabaka's network and could be considered for publication by Al-Shabaka.
- Serving as Al-Shabaka's representative to different bodies, including government, the academic community, civil society, and the donor community, and attending conferences, seminars and workshops.
- Producing Op Eds for mainstream and specialized media outlets and appearing on national and international media to discuss current affairs and policy development using the Al-Shabaka handle.

Fellows will be mid-career professionals and are in the first instance identified from within Al-Shabaka's policy network.